

PRESIDENT'S REPORT

Welcome to the January edition of the Sussex Law Society newsletter. I hope that you all had a nice break and pass on my good wishes for the year ahead.

There is plenty to look forward to in 2025! We have now confirmed the dates for our Spring Quiz (3rd April 2025) and Summer Ball (6th June 2025); both of which continue to be very popular events and I look forward to meeting many of you at them.

Later this month, I look forward to attending the UK-India Legal Partnership's (UKILP) Annual Dinner and Awards. UKILP is an organisation which represents the interest of lawyers and judges between India and the United Kingdom and they seek to promote education and training in the practice of law, and create a networking platform for junior lawyers to share legal and economic knowledge between the two nations. Their event is being held at the House of Lords. I will be attending the Eastbourne Law Society's Annual Dinner Dance the following week and look forward to meeting their members.

2025 is an exciting year for The Law Society as they celebrate their bicentenary year (<https://www.lawsociety.org.uk/about-us/bicentenary-year>). Their President, Richard Atkinson, will be attending a number of regional events throughout the year to discuss the historic impact of various regions upon the legal profession and I understand that an event is being held in Brighton on 8th July 2025. You can register your interest in attending the event via The Law Society's website.

Next month, after over 30 years of service, we say goodbye to our Chief Operating Officer, Jeanette Lacy Scott. As a Society, we are extremely grateful for all of the help and support that Jeanette has given us and for the way in which she has ensured the smooth running of the Society from each President to the next. Jeanette will write a farewell piece in the next newsletter so, for now, I would like to introduce you all to her successor Alice Wylie who we are delighted to have onboard and who will say a few words below.

Daniel Dickson

WELCOME TO OUR NEW OPERATIONS MANAGER, ALICE WYLIE



Hello, I am very excited to join the Sussex Law Society as the new Operations Manager. Prior to this I worked for over 10 years as a television producer on programmes such as "The Apprentice", "The Repair Shop" and "Gordon Ramsay's Future Food Stars" but since moving back to Brighton (born and raised) and starting a family, I've been looking for a new challenge... which led me here!

I'm hoping to build on Jeanette's great work and expand the social side of the society, so I look forward to meeting as many of you as possible on our upcoming webinars and in-person events.

Alice.wylie@sussex-law.co.uk

NEWS

- **Christmas and Company Solicitors** are pleased to welcome two new members to our team. **Andrea Mallord**, our Private Client Paralegal and **Natalie Ganbert**, our Private client assistant/receptionist – both joining us from a local, well established law firm. They bring knowledge and experience in private client matters and are both keen to build on this as our new Private client team. Welcome Andrea and Natalie!
- **Healys LLP** is excited to announce that Head of Real Estate, **Kiri Kkoshi**, has been featured in the latest issue of Modern Law Magazine as having been awarded Highly Commended Conveyancer of the Year at the 2024 Modern Law Conveyancing Awards.
- **DMH Stallard** has announced the appointment of a new Partner to its Dispute Resolution department. **David Bailey** joins the regional practice from Healys, where he was Head of Dispute Resolution. He is a highly experienced litigator who handles complex and high value contentious matters, with a particular focus on professional negligence, involving claims against solicitors, surveyors, accountants, and other advisors, as well as mortgage-related litigation. Other areas of his expertise include financial and banking disputes, commercial fraud cases and property litigation.
- **Becket Chambers** are delighted to welcome a new tenant namely Family and Civil Barrister, **Badar Alam**. Find out more about Badar [here](#).
- **Westgate Chambers** welcomes **Elissa Da Costa-Waldman** to Chambers as a full tenant. Elissa has over 30 years' experience in dealing with Financial Remedy cases. Elissa is also a trained Mediator as well as a Children's and Financial Remedy Arbitrator, which strengthens Westgate's NCDR offering to its clients. **Danny Hudson** also joins Chambers as Chambers Joint First Junior Clerk, specialising in Crime. Danny has worked at a number of Chambers in London including 4 Breems Buildings, Great James Street Chambers and 3 Temple Gardens and brings with him years of experience and client care.
- **Bate & Albon Solicitors** are delighted to announce the arrival to the firm of **Annie Fitzpatrick** as a Partner, together with her Assistant, **Chloe Whitehead**. Annie is an experienced Residential Conveyancing Fee Earner who will be based out of our Brighton Office undertaking freehold and leasehold sales and purchases, re-mortgages, transfers of equity, newbuild & shared ownership sales and purchases.
- **Bennett Griffin** are pleased to announce that **Mark Stubberfield** and **Emily Haygarth** have joined us. Mark is heading up the Court of Protection Department, specialising in matters linked to damages awards granted to children and adults who have suffered clinical negligence or personal injury. Mark has always specialised in Private Client work since qualifying as a Solicitor and has built up his knowledge in COP work over the last thirteen years. Emily deals with all aspects of freehold and leasehold residential property. Emily previously worked at a large regional firm and has 6+ years' experience. Emily has a calm, friendly and pragmatic approach to conveyancing to alleviate the stress of moving house.

- **Martin Searle Solicitors** are delighted to celebrate **Clare English**, Chartered Legal Executive in their Community Care law team, as she celebrates her tenth anniversary of starting to work for them. Read their blog [here](#).

BEAT THE BLUE MONDAY BLUES WITH SUSSEX JLD

Join the Sussex Junior Lawyers Division (SJLD) New Year celebration with our New Committee on **Monday, 20th January from 6-9pm!** Beat the Blue Monday Blues and join us for a fun-filled evening of networking, drinks and socialising as we kick off the year together. This event will be held in person at The Mesmerist in Brighton, so come ready to meet new faces and reconnect with old connections. Let's make this New Year one to remember with the SJLD community! [Grab your free ticket now](#) and make this Blue Monday a little brighter!

Any questions please drop us an email at sussexjld@gmail.com Sign up for SJLD membership at www.sussexjld.co.uk

QUIZZERS – SAVE THE DATE FOR OUR SPRING QUIZ

The Palm Court Restaurant on Brighton Palace Pier has been booked for Thursday, 3rd April. Full details will be going out shortly and will be on the website but if you wanted to reserve a team place please let [Alice Wylie](#) know.

EQUALITY, DIVERSION & INCLUSION TRAINING

Over the last few years law firms have made great strides to bring their workplaces up to date in terms of equality, diversity and inclusion. For some there is still a long way to go with some hard work along the way. If a law firm is not diverse and inclusive it may be losing out on some great benefits including better performance, attracting and keeping talent, anticipating clients' needs, improved company reputation and better work culture to name but a few. Joanna Morris is presenting a webinar on this topic for us on Wednesday, 5th February from 10am – 11.30am and will cover:

- What is diversity, equality and inclusion
- What is the law – Equality Act 2010
- The nine protected characteristics
- What is harassment and victimisation
- What is discrimination – direct and indirect
- The regulators – what do they say?
- What the SRA has to say in more detail
- How to get it right in your firm with relevant examples

Email [Alice Wylie](#) to book your place. You can download an application form [here](#).

MEMBERS – ARE YOU LISTED ON THE SUSSEX LAW SOCIETY WEBSITE?

One of the benefits of being a member of the Sussex Law Society is that you can be listed on our [website](#) which is often visited by members of the public looking for lawyers in Sussex. If your firm is a corporate member and is not already [listed here](#), you can send us a description (up to 500 characters not including spaces) which can include the services you offer and a link to your website. There is also a page for Individual Members – [see here](#) – where you can list your area of law, contact details and website.

Please contact [Alice Wylie](#) with your entries.

10 REASONS TO TRAIN AS A COLLABORATIVE PRACTITIONER

Several local family lawyers are already trained as collaborative lawyers and work in this way regularly. Others may be thinking about whether to take the Resolution training course. Training courses are an expense for firms and it always necessary to weigh up whether they are likely to be worth the cost. There are a few reasons why it is definitely worthwhile to train as a collaborative lawyer – [this document](#) gives ten reasons which are now part of the Resolution Collaborative Practice Handbook. The FPR changes in April specifically included collaborative practice as an NCDR option for clients. With the increasing emphasis on NCDR in suitable cases to enable clients to resolve matters more quickly and cost-effectively – training as a collaborative practitioner (which is open to lawyers, family consultants and financial advisors who wish to work as neutrals) is a way to increase your skills and also to grow your network in the full range of family law options now available as well as being able to work in a rewarding and constructive way with local colleagues and those further afield as this work can also be done remotely. The next training course is on 10-12 November 2025 (3 full days in London) and more information can be found by [clicking here](#). Also [here is a link](#) to the most recent collaborative e-newsletter in case you are not already on the Resolution collaborative mailing list (there is a link within it to join if you would like to receive these quarterly updates) .

If this has sparked your interest please consider reading more on [Resolution's website](#) about collaborative training and if you have a subscription to Family Law you can access more detailed information in [this article](#).

Sarah-Jane Riddell (Family Law Partners) is co-chair of Resolution's Collaborative Practice Working Party and if you are considering becoming a collaborative practitioner and need any information, please contact Sarah at sarah-jane@familylawpartners.co.uk

WHY CYBER ESSENTIALS IS ESSENTIAL FOR LAW FIRMS

In today's digital age, law firms handle an abundance of sensitive client information, from confidential legal documents to financial records. This makes them prime targets for cybercriminals seeking to exploit vulnerabilities in their IT systems. Achieving Cyber Essentials certification provides a robust framework for protecting against such threats and offers several key benefits tailored to the needs of legal practices. Extech Cloud clearly explain the importance of achieving Cyber Essentials certification in this [short article here](#).

REVIEWSOLICITORS' YEAR IN REVIEW: ADVANCING LEGAL EXCELLENCE IN SUSSEX

As we enter 2025, ReviewSolicitors is pleased to reflect on another year of growth and collaboration with the legal community in Sussex. In 2024, we have continued our commitment to enhancing the profession through innovation and transparency, improving the experience for both legal professionals and clients alike. We are proud to have welcomed many law firms dedicated to providing top-tier legal services last year, including the Sussex-based firm Tishshaws Limited! Throughout the past year, we have been proud to sponsor the Sussex Law Society and attend exciting events that have brought together professionals across the region. Most notably, the Sussex Law Society Bollywood Ball in June 2024 is a fond memory! Gatherings such as these have fostered valuable connections and learning opportunities, enhancing the overall strength of the Sussex legal network. Our collaboration with local law firms has also been crucial in ensuring that solicitors are better supported to grow their business, harnessing the power of client reviews and improving their

reputation. As we look to the future, 2025 holds even greater promise for progress within the legal field. We are excited to continue our support of the Sussex legal community, boosting client trust and satisfaction. We would like to extend our thanks to the members of the Sussex Law Society for your continued collaboration. Together, we can build a stronger, more transparent, and thriving legal community in Sussex

HELP RAISE MONEY TO SUPPORT LEGAL ADVICE CENTRES BY GETTING INVOLVED WITH LLST EVENTS IN 2025

The [London Legal Support Trust](#) (LLST) was started in 2003 to help with the issue of insufficient funding for those who needed to access legal advice. Since then, with the support of the legal profession, LLST has raised millions of pounds to support legal advice centres in London and the South East to improve access to justice. Sadly, the amount of funding directed towards legal aid and local authorities has reduced drastically since they were founded. As a result, this has forced agencies to close and, in the current climate, the number of free legal advice agencies has dropped considerably.

In 2024, they raised over £1,200,000 through their events. This helped them to assist over 100 advice agencies. In 2025, they want to support more advice agencies on the frontline to continue their life-changing work. The need for free legal advice has been exacerbated by the cost-of-living crisis and many individuals are still unable to access justice. Over the year ahead, LLST will continue to promote the need for free legal advice, and work with free legal advice agencies to break down the barriers preventing them from assisting those in need.

So, if you're thinking of taking on a new challenge in 2025, do it in the name of justice! See all the events planned for 2025 [here](#) including the Brighton and London Marathons, the Great Legal Bake and Great Legal Quiz and Legal Walks around the South East.

SPOKEN LANGUAGE MODIFICATION WORKSHOP

For some D/deaf, disabled and vulnerable people, their experiences of accessing information during their time in a legal setting can be stressful and confusing. Lipspeakers can bridge some communication barriers, but it is important for all professionals to understand why certain barriers arise. Although guidelines for accessible communication are considered within the Equal Treatment Bench Book, this workshop aims to allow common barriers to be discussed, good practice to be shared, and to give a better understanding of how to work with language service practitioners, with a focus on lipspeakers' roles, both in and out of court.

What is a Lipspeaker? A lipspeaker is a hearing person that has been professionally trained to silently and accurately repeat the spoken words on their lips to reproduce the rhythm, tone and flow used by the speaker with gesture, facial expressions and some additional finger spelling and signs if required. Lipspeakers are used for deaf people who lipread or have lost their hearing and require additional support to access conversations. A lipspeaker can be asked to use their own voice while lipspeaking, thus enabling the lipreader to benefit from using any residual hearing they may have.

A workshop has been designed by qualified lipspeakers in response to their experiences working in the legal domain. Face to Face/ Online. 2+ hours. If you would like to know more about arranging a workshop, please contact Dian Donovan dian@docom.ltd

COUNCIL MEMBER'S REPORT

Happy New Year to all Sussex Solicitors.

We had a Council Meeting on 11th December at Chancery Lane, the first to be Chaired by new(ish) President, Richard Atkinson. Richard is a Criminal Defence Solicitor. He will advocate forcefully for Criminal Lawyers, Legal Aid Solicitors and the Profession in general. Richard has already been on a number of overseas trips promoting Solicitors in Malaysia, Singapore and in meetings with his counterparts from Scotland, Northern Ireland and Ireland. Legal services make a huge contribution to the UK economy and as leader of our profession I know that Richard is keen to help this in any way he can. He has also met with the Lord Chancellor, Lady Chief Justice, MPs and the new chair of the Justice Select committee Andy Slaughter MP, promoting Solicitor interests, including putting the case for better solicitor representation within the judiciary. A busy first 3 months of his tenure.

The Vice President of the Law Society is Mark Evans, a North Wales Solicitor and lecturer at the University of Law. Mark is a keen runner and passionate about mental health and wellbeing within the profession. Combining these interests he has created an informal networking group for lawyers who run called Legal Runner. Anyone can join in and there are running tops available with all profits going to Law Care, the mental health charity for the legal sector. These can be ordered from [Group Running - Legal Runner](#). The Mental Health of Solicitors will be an important theme in Mark's year as Law Society President from next October.

200 years

2025 marks the 200-year anniversary of the Law Society. There are events planned around the country and to learn more go to [Bicentenary year | The Law Society](#)

Get Involved

The Law Society is also very keen to involve more members in its work and to encourage engagement with the Society by all Solicitors. It is your professional body and there is much to be proud of in being a Solicitor. So, look out for the Get Involved Strategy in coming month and I would encourage all members to take a positive and proactive stance as regards TLS which is there for you and only as strong as its membership.

I hope everyone has a prosperous and professionally rewarding 2025.

Andrew Bishop

Law Society Council Member for Sussex

Andrew.bishop@bishopandlight.co.uk

CAN YOU/YOUR FIRM HELP WITH AN APPEAL TO THE SEN TRIBUNAL

A Tribunal Casework Coordinator with IPSEA (a special educational needs charity that provides legally based advice to families and young people) has contacted us to ask if we might be able to help a family that has contacted them for assistance, having been unable to find a legal aid firm in Sussex or nationally to assist them with their appeal to the Special Educational Needs Tribunal.

IPSEA have referred the family for their casework support service and are hoping to find a volunteer to assist them. However, with legal aid they may be able to secure expert reports that might help them with their case and ensure that their child gets the help and support they need in school. Can anyone help? If so, please contact Charmaine Greenan – referrals@ipsea.org.uk

SUSSEX LAW SOCIETY WEBINARS AND COURSES

Click on the links below for more details about these webinars and the application forms:

21st January 2025 [‘Complaints. How to handle them well’](#) 10am – 11.30am. Live webinar by Joanna Morris.

5th February 2025 – [‘Equality, Diversity & Inclusion. How can law firms build an inclusive work force’](#). 10am – 11.30 am. Live webinar by Joanna Morris

12th February 2025 [‘Restrictive & Positive Covenants in Freehold Land’](#). 9.30am-12.30pm. Live webinar by Richard Snape

3rd April 2025 – ‘Spring Civil Litigation Update’. 9.30am – 12.30am. Live webinar by Dominic Regan.

29th April 2025 – ‘AML Update’. 10am – 1pm. Live webinar by Joanna Morris

OTHER COURSES/WEBINARS/ARTICLES/RESOURCES

Webinars

The **Worker Protection (Amendment of Equality Act 2010) Act 2023, effective from 26 October 2024**, requires all employers to take reasonable steps to prevent sexual harassment in the workplace. For law firms, where professional standards and reputational integrity are vital, this responsibility carries even greater significance. Loch Associates Group is offering a specialised training programme for law firms of all sizes and tailored for all levels of both legal and support staff, to develop their understanding of the implications of Sexual Harassment in the workplace. [Read more about the offering here.](#)

20th January 1– 4pm – ‘Challenging NHS Continuing Health Care Decisions’ - Cate Searle at Martin Searle Solicitors is hosting a practical and tactical live webinar in partnership with MBL Seminars. This advanced seminar is aimed at lawyers in Professional Deputy and Private Client law teams who are already running NHS CHC challenges. For more information and to book your place, [click here](#).

21st January 10-11.30am ‘Employment Law Latest’ webinar by Sherrards Employment Law Solicitors. Essential for HR/people managers for all the latest critical employment law updates. Limited places remain for the event. The cost per delegate is £50 + VAT. To book please [click here](#).

21st January @11am ‘What do you need to know about Radon and what it means for property transactions’. Speaker: Nick Treble, Strategic Account Manager at Groundsure. [Click here](#) to register.

21st January 12.30– 2pm ‘Deferred Payment Agreements & Care - Key Issues for Private Client Professionals’ – Victoria Crick of Martin Searle Solicitors is running a virtual live webinar, in partnership with MBL Seminars, which is suitable for lawyers who are already advising clients about paying for care rules and have some background knowledge of Deferred Payment Arrangements (DPAs), as well as professional Attorneys and Deputies who might need to consider the implications of a DPA for their clients This interactive session includes working through practical case For more information and to book your place, [click here](#).

23rd January, 12.30-1.30pm, Nicole Jennings, an experienced Family Law Barrister at Becket Chambers will be holding a free online seminar which will reflect on the past 12 months and provide a concise **review of the most significant case law and key decisions in financial remedy proceedings**. See [here](#) for more details. To register, please contact clerks@becket-chambers.co.uk

23rd January 10.30 – 12noon ‘Preventing Sexual Harassment at Work – What Employers Need to Know’ – a virtual seminar for employers in the charity and non-profit sector from Martin Searle in association with Community Works. [Click here](#) for more details and to book.

28th January @ 11am. ‘Market Review: A recap of 2024 and looking ahead of 2025’ With guest speaker Justin Urquhart-Stewart, Chairman & Co-Founder at Regionally. [Click here](#) to register.

30th January 10.30 – 12 noon - ‘Sexual Harassment at Work – How to Support Employees Bringing and Defending Allegations’. - free virtual workshop from Martin Searle for employee advisers and trade union representatives. [Click here](#) for more details and to book.

Throughout January, Martin Searle Solicitors are running **#MeToo Matters, their campaign to prevent sexual harassment in the workplace**. They are offering a free 30-minute telephone advice line that will help employees understand their rights around sexual harassment and provide advice to employers on creating a working environment where all employees feel safe and are supported by their employer. [Click here](#) for more details.

Articles/Blogs

<https://becket-chambers.co.uk/articles/ho-v-tl-business-valuations-trust-interests-needs-plus-costs/>
<https://becket-chambers.co.uk/articles/post-adoption-contact-a-decision-for-the-court-not-the-local-authority/>
<https://becket-chambers.co.uk/articles/section-153-of-the-trusts-of-land-and-appointment-of-trustees-act-1996-savage-v-savage-2024-ewca-civ-49/>

SITUATIONS VACANT

Listing job vacancies in the Newsletter & putting more detailed vacancies on the [jobs page of the website](#) is FREE for Sussex Law Society member firms and individual members and £100 + VAT for other contributors. Contact [Alice Wylie](#) to place an advert. More details about each vacancy and how to apply can be found by following the highlighted links.

- **Commercial Property Lawyer** - EJ Moyle in Littlehampton have a vacancy for a full time Commercial Property Lawyer with 5 years + PQE. The successful candidate will report to the Head of Department and Managing Partner. A competitive salary plus benefits is being offered. If you are interested, please contact Linda Robinson via email lrobinson@moyle.co.uk
- **Experienced Employment Lawyer** - Martin Searle Solicitors are looking to recruit an Experienced Employment Lawyer to join their Employment Law team. For a full job description and to apply, please [click here](#).
- **Private Client** - EJ Moyle have a vacancy for a full or part time Solicitor or Legal Executive with 1 year + PQE in their Private Client department at their Rustington Office. The salary is competitive plus benefits. If you are interested, please contact Linda Robinson via email lrobinson@moyle.co.uk
- **Private Client Solicitors** - Lewis Denley Solicitors is seeking dedicated, client-focused Private Client Solicitors to join our Horsham office, with hybrid working options available. We're hiring both a Senior Private Client Solicitor and a Private Client Solicitor to bring their

expertise, leadership, and ambition to our innovative team. Both roles will contribute to our technology-forward, collaborative culture. [Click here](#) for more details and how to apply.

- **Senior Paralegal, Dispute Resolution** – Dean Wilson are looking for an enthusiastic and motivated senior Paralegal to join their growing team. The role is working within the very busy Dispute Resolution department. You will be working closely with the Partners and Solicitors in the team, providing crucial support in a variety of property-related and General Litigation matters. For more information and how to apply [click here](#).

BOOK YOUR ADMISSION CEREMONY AT THE LAW SOCIETY IN ITS BICENTENARY YEAR

Celebrate your success on qualifying to become a solicitor and mark the occasion with friends and family. Whether you qualified recently or are already established, it's never too late to celebrate your success at an admissions ceremony. Mark 200 years of the Law Society and attend an admission ceremony in 2025, its bicentenary year. As part of the celebrations, you will receive a bespoke bicentenary themed admission certificate and will have access to exclusive bicentennial merchandise. See [here](#) for more information and to book a ceremony.

LOCUMS

If you would like to be added to the list of locums published monthly in this Newsletter, please email your details to Alice.wylie@sussex-law.co.uk. Listing your details here is free of charge for members:

- Margaret Dowdles 07947 771593 - experienced property locum used to hitting the ground running to get things done.
- Patrick Richards- Un-Notarised legal translations, office and Court interpreter services offered by fluent French and Italian speaking local Solicitor. Contact patrickrichards27@hotmail.com 07715928563.
- Patrick Rusk – Patrick Rusk – Legal Translation Services – Trainee Solicitor and Member of Chartered Institute of Linguists (CIOL no. 55485) offering legal translation services from German, French and Spanish into English. For all enquiries, please email Patrick.rusk@hotmail.com or text +44 7534 747667.

LOST & MISSING WILLS

Graham John BOWLES (RIP 13/10/2024) D.O.B 2/9/1955 Last address: Flat 12, Chester Court, 30 Davigdor Road, Hove BN3 1RB. Any Information to Jessica.cole@thompsonallen.co.uk

All wills previously held by Howlett Clarke are now safely held with the Right Legal Group, Wyvern Business Park, 16 Stanier Way, Derby, DE21 6BF. Telephone number 01332 424511.

Please contact [Alice Wylie](#) if you are looking for a will or if you want to be part of our lost/missing wills scheme (free of charge for members)

SUSSEX LAW SOCIETY GOLF SOCIETY

The Sussex Law Society Golf Society is open to anyone with connections with the legal profession, whether you are in practice or retired, whatever your standard of play. There is no joining fee. If you have not played with us before, why not give us a try.

Bob Mayfield - Secretary, SLSGS
Bobmayfield111@googlemail.com

LAW SOCIETY DIVISIONS/NETWORKS

The Law Society has some really useful divisions/networks full of information and resources which are worth exploring. The links are here: [Ethnic Solicitors Network](#), [In House Lawyers](#), [Junior Solicitors Network](#), [Disabled Solicitors Network](#), [LGBT+ Solicitors Network](#), [Small Firms Network](#), [Solicitor Judges Network](#), [Women Solicitors Network](#).

SUBSCRIBE/UNSUBSCRIBE

Following the introduction of the new GDPR laws on 25th May 2018, if you are not an individual or corporate member of the Sussex Law Society and wish to continue to receive this monthly newsletter you will need to [opt in here](#). If you are unsure about whether you are/are not a member, please contact [Alice Wylie](#).

If you would like to receive information about courses and events in any of the following areas of law, please sign up to one of the following lists:

[Litigators List](#)
[Private Client Practitioners List](#)
[Property Practitioners List](#)
[Family Practitioners List](#)
[Criminal Law Practitioners List](#)

Contact [Alice Wylie](#) if you no longer wish to receive the monthly Newsletter and put **UNSUBSCRIBE** in the subject heading.